

**Form – R**  
(See rule 27)  
**ANNUAL RETURN**  
(for the year ending as 31st December 2021)

1	Name of the Establishment	TOTALENERGIES MARKETING INDIA PRIVATE LIMITED		
2	Name of the Owner / Partner / Occupier / Director / Authorised Person	SASI CHEMMENKOTTIL		
3	Name of the Manager	Madhusudan PANDAY		
4	Total number of Workers	Men	Women	
	Workers		143	58
	Contract Labour		18	
	Causal			
	Part Time			
	Others			
	Total			
5	Whether the notice showing the details of persons engaged in confidential, managerial, supervisory capacity is sent?	Yes ✓	No	
6	Nature of Business	Sales & Marketing		
7	Registration number Date of Validity of the Registration Certificate	1)820219332/KE WARD/COMMERCIAL II 2)820219308/KE WARD/COMMERCIAL II 3) 8200219322/KE WARD/COMMERCIAL II		
8	Number of shift Average number of persons engaged shift wise	NA		
9	Whether notice of shift is displayed and copy sent to the Facilitator?	NA		
10	Number of women workers engaged during the year (if applicable)	58		
	Number of women workers engaged in night shift	NA		
11	Whether consent letter from women workers working in night shift is obtained? (if applicable)	NA		
12	Whether notice showing the weekly holiday of each worker is displayed?	Yes ✓	No	
13	Whether committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013) is constituted ? (if applicable)	Yes ✓	No	N.A.
	Name of the Chairman of the Committee	KANCHAN DAHIYA		
14	Whether police verification of all the drivers and staff engaged in transportation of women workers is obtained ? (if applicable)	NA		
15	Is identity card issued to all workers?	Yes ✓	No	
16	Is leave book maintained ?	Yes ✓	No	
17	Whether Committee for Health, Safety and Welfare is constituted ? (if applicable)	Yes ✓	No	N.A.
18	Whether all safety measures as per the directions of fire officer / department of local authority or Fire Briged or any such authority are observed?	Yes ✓	No	
19	Whether First aid box is maintained?	Yes ✓		
20	Whether the following welfare facilities are provided (wherever applicable)			
	(a) sufficient number of laterines and urinals	Yes ✓	No	
	(b) Creche	Yes ✓	No	N.A.
	(c) Canteen	Yes ✓	No	N.A.
21	Whether all the records and registers are maintained and required notices are displayed.	Yes ✓	No	
22	Any application for compounding of an offence is made during the year ? if yes,	Yes	No✓	
	Date of application	NA		
	Date of disposal	NA		
	Amount of fees deposited	NA		
23	Number of accident occurred in the establishment during the year	NA		
	Number of workers injured	NA		
	Amount of compensation paid	NA		
24	Is the name board displayed in Marathi.	Yes✓	No	

