

Form - 'R'
(See rule 27)

ANNUAL RETURN

(for the year ending as 31st December ..2019..)

1. Name of the Establishment :- TOTAL OIL INDIA PRIVATE LIMITED
2. Name of the Owner / Partner / Occupier / Director / Authorised Person :- SASI CHEMMENKOTTIL
3. Name of the Manager :- SUNIL KUMAR SHETTY
4. Total number of Workers :- Men Women
Workers 146 52
Contract Labour 18
Causal
Part Time
Others
Total 164 52
5. Whether the notice showing the details of persons engaged in confidential, managerial, supervisory capacity is sent? :- Yes No
6. Nature of Business :- SALES AND MARKETING
7. Registration number :- 820095252/KEWARD/COMMERCIAL II
Date of Validity of the Registration Certificate :- 820095219/KEWARD/COMMERCIAL II
820032605/KEWARD/COMMERCIAL II
820090328/KEWARD/COMMERCIAL II
8. Number of shift :- 1st 2nd 3rd
Average number of persons engaged shift wise :- N.A.
9. Whether notice of shift is displayed and copy sent to the Facilitator? :- Yes No
N.A.
10. Number of women workers engaged during the year (if applicable) :- 52
Number of women workers engaged in night shift :- N.A.
11. Whether consent letter from women workers working in night shift is obtained? (if applicable) :- Yes No N.A.
12. Whether notice showing the weekly holiday of each worker is displayed? :- Yes No

13. Whether committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013) is constituted ? (if applicable) :- Yes No N.A.
- Name of the Chairman of the Committee **KANCHAN DAHIVA**
14. Whether police varification of all the drivers and staff engaged in transportation of women workers is obtained ? (if applicable) :- Yes No N.A.
15. Is identity card issued to all workers? :- Yes No
16. Is leave book maintained ? :- Yes No
17. Whether Committee for Health, Safety and Welfare is constituted ? (if applicable) :- Yes No N.A.
18. Whether all safety measures as per the directions of fire officer / department of local authority or Fire Briged or any such authority are observed? :- Yes No
19. Whether First aid box is maintained? :- YES
20. Whether the following welfare facilities are provided (wherever applicable) :-
- (a) sufficient number of laterines and urinals Yes No
- (b) Creche Yes No N.A.
- (c) Canteen Yes No N.A.
21. Whether all the records and registers are maintained and required notices are displayed. :- Yes No
22. Any application for compounding of an offence is made during the year ? :- Yes No
if yes,
Date of application
Date of disposal
Amount of fees deposited



Handwritten signature